



Access & Inclusion Model (AIM) Level 5 Capital Information

The Capital Programme	<p>A service provider, in conjunction with a parent, can apply for equipment, appliances and/or a capital grant towards the cost of minor alterations to the pre-school setting where it is deemed necessary and critical to enabling the meaningful participation of the child in the ECCE programme.</p> <p>There is no closing date for receipt of applications. AIM capital will be a rolling programme.</p> <p><i>Definition of Critical to Participation</i></p> <p>Services are considered critical to participation in the ECCE programme where it is reasonably agreed that a child, in the absence of those services, and taking into account other existing or available services and supports:</p> <ol style="list-style-type: none"> i. Is unable to access the pre-school setting, ii. Is unable to commence the ECCE programme iii. Is unable to remain on the ECCE programme, or iv. Is unable to meaningfully participate in the activities provided as part of the ECCE programme, <p>It is further agreed that the provision of the particular services will help to ensure that the child can access and meaningfully participate in the ECCE programme.</p> <p>To participate meaningfully in a mainstream ECCE programme means that children with disabilities are enabled to reach their full potential in terms of experiencing new skills, opportunities and actively engage in social activities and interactions with their peer group.</p>
Minimum Eligible Requirements	<ul style="list-style-type: none"> • Service Provider is a registered pre-school setting under active DCYA contract to deliver the ECCE programme • Child qualifies for the 2016 ECCE programme or will qualify for the programme from the planned date of enrolment for which completed minor alterations are needed (born between 1st January 2012 and the 31st March 2014). • Child must be in the ECCE room availing of ECCE programme • Have Informed Consent of Parent/Guardian/Carer • Confirmation that they have read the Privacy Statement and Application Guidelines • Proposed minor alterations and equipment fall within the list of AIM eligible building works and equipment maintained by Pobal. • Service provider has confirmed that minor alterations works remain compliant with the Child Care ACT 1991 (Early Years Services) Regulations 2016 where applicable • Architect/Engineer’s professional report confirms alterations compliant with Part M where applicable • Min. of one professional report from ‘designated’ professional who is registered or accredited by the relevant professional body as outlined in the application guidelines. • That reports supporting the application relates directly to the child named in the application and to the relevant pre-school setting.

	<ul style="list-style-type: none"> Adherence with Public Procurement as per the application guidelines. Be tax compliant with an up to date Tax Clearance Certificate or Tax Clearance Access Number (TCAN) and Tax Registration Number (TRN) 	
Application Types	Minor Alterations	Equipment
What is Eligible?	<ul style="list-style-type: none"> Access In/Out of the pre-school setting Access to/from play areas Reconfiguration of toilet/changing areas Reconfiguration within the ECCE room to facilitate ease of access & quiet space Other (critical alterations that fall outside the above alteration types) <p>Alterations may include fixtures, fittings, and partitions (fixed and portable) where appropriate.</p> <p>Where alterations include an equipment element that also falls within the list of eligible equipment (see below list), then please apply for both alteration & equipment within that one application.</p>	<ul style="list-style-type: none"> Equipment for children who are blind/visually Impaired or deaf/hard of hearing; Equipment for children with all other types of disability <p><i>See Eligible Equipment List Below</i></p>
The Grant	<p>Total Maximum Grant €7,000 (inclusive of VAT)</p> <ul style="list-style-type: none"> Alteration works up to €7,000 Professional fees up to max. €300 <p>Combined alterations + professional fees the requested amount cannot exceed €7,000 (incl. VAT)</p>	Not applicable, awarding of equipment will be by direct provision managed by Pobal
Requested Documents	<p>Minor Alterations - Min. of one 'designated' professional report is required from:</p> <ul style="list-style-type: none"> Architect Engineer Occupational therapist working for, or on behalf of, the HSE Other health and social care professional as may be recognised by Pobal, in consultation with Department of Children & Youth Affairs and the Department of Health, for the purposes of this scheme <p><i>In all cases the Professional Report must be:</i></p> <ul style="list-style-type: none"> Specific to a named child Specific to the pre-school setting that the child is attending <p><i>(Please see AIM Capital Application Guidelines for more details)</i></p>	<p>Equipment for children who are blind/visually Impaired or deaf/hard of hearing:</p> <p>Min. of one 'designated' professional report from</p> <ul style="list-style-type: none"> DES Visiting Teacher; or Occupational therapist working for, or on behalf of, the HSE; or Speech and language therapist working for, or on behalf of, the HSE <p>Equipment for children with all other types of disability:</p> <p>Min. of one 'designated' professional report from:</p> <ul style="list-style-type: none"> Occupational therapist working for, or on behalf of, the HSE; or Physiotherapist working for, or on behalf of, the HSE; or Speech and language therapist working for, or on behalf of, the HSE; or Other health and social care

		professional as may be recognised by Pobal, in consultation with Department of Children & Youth Affairs and the Department of Health, for the purposes of this scheme <i>(Please see AIM Capital Application Guidelines for more details)</i>
Payment	90% upon signing Contract 10% upon report of expenditure	Not applicable – Pobal will procure all aids and appliances directly. Pobal will hold ownership on behalf of DCYA of all equipment (aids & appliances) procured under AIM.
Contractual Requirements	Grant Agreement	Standard Operational Agreement

Aids and Equipment Eligible for Funding

Category	Description
Portable Ramp	Portable or temporary threshold type ramps
Specialised Chairs	Adjustable chairs with accessories – i.e. footrests, armrests, backrests, pommel seats, pelvic cushions. Also, adjustable benches.
Changing Table/Nursing Bench	Height-adjustable changing table or nursing bench.
Hoists and Slings	Mobile hoists and slings for transferring children.
Positioning Supports	Corner chairs, wedges, rolls, move-n-sit cushions.
Toileting Supports	Toileting supports, such as; adapted toilet seats, toilet support cushions, adjustable arm rests and footrests, aperture ring reducers, over-toilet chair, potty and commode – stand alone with arms and footrests.
Therapy Related Items	Therapy mats Items to develop balance or coordination (therapy/peanut balls etc.) Multi-sensory items.
Gait trainers, standers and standing frames	Gait trainers designed to develop balance and help children to learn to walk unassisted. Standers and standing frames to support children with significant mobility issues to stand for periods of the day.
Assistive Technology & Equipment for children who are deaf/hard of hearing or blind/visually impaired.	Equipment for pupils who have been assessed as having a visual or hearing impairment that requires specialist equipment in order to access the ECCE curriculum.
Duplicate Items	In general items which a child requires outside the ECCE setting will not be eligible under this scheme. However, where a piece of equipment is critical to a child's participation in the ECCE programme but cannot be transported from home a duplicate item may be eligible.
Play & Learning Material	While it is expected that the ECCE setting will have a range of toys and learning material suitable to all children, including children less developed in some areas of development that their peers, adapted or therapy related toys and learning material may be eligible under this scheme.
Other	Equipment not listed under the categories above should be applied for under this category. Equipment applied for under the 'Other' will be considered on a case-by-case basis. Funding decisions will be arrived at based on supporting material supplied.

Level 5 Capital Application Process - The Steps

Pre Application

- Go through the Checklist
- Ensure you have parental consent to submit an application
- Prepare the information and documentation to submit with the application

Online Application

- Log onto PIP (application forms will be available from the 24th June, **no closing date**)
- Complete online application form in conjunction with the parent
- Attach supporting information/reports etc

Application Appraisal

- You will receive an acknowledgement email once your application has been assigned to the Pobal AIM team
- Your application will be reviewed by Pobal, who may contact you for clarifications or further information.
- Once a decision is reached, Pobal will send you a letter of approval or notify you in the event your application has been unsuccessful.

Decision

- Pobal will contact you with a decision
- If you are not approved funding you may seek feedback or a review of the decision

Payments & Contracting

- If approved and depending on whether the grant is for minor alterations or equipment either a grant agreement or a Standard Operational Agreement will be issued to the service.
- For minor alterations – the first payment will be 90% made on receipt of a signed grant agreement with the final 10% paid on receipt of a final expenditure report showing 100% of the funding has been spent.
- For equipment grants – Pobal will process the order directly with the HSE and will advise you of when to expect receipt of the equipment.