



Access & Inclusion Model (AIM) Level 5 Capital Information

The Capital Programme	<p>A service provider, in conjunction with a parent, can apply for equipment, appliances and/or a capital grant towards the cost of minor alterations to the pre-school setting where it is deemed necessary and critical to enabling the meaningful participation of the child in the ECCE programme.</p> <p>There is no closing date for receipt of applications. AIM capital will be a rolling programme.</p> <p>Definition of Critical to Participation</p> <p>Services are considered critical to participation in the ECCE programme where it is reasonably agreed that a child, in the absence of those services, and taking into account other existing or available services and supports:</p> <ol style="list-style-type: none"> i. Is unable to access the pre-school setting, ii. Is unable to commence the ECCE programme iii. Is unable to remain on the ECCE programme, or iv. Is unable to meaningfully participate in the activities provided as part of the ECCE programme, <p>It is further agreed that the provision of the particular services will help to ensure that the child can access and meaningfully participate in the ECCE programme.</p> <p>To participate meaningfully in a mainstream ECCE programme means that children with disabilities are enabled to reach their full potential in terms of experiencing new skills, opportunities and actively engage in social activities and interactions with their peer group.</p>
Minimum Eligible Requirements	<ul style="list-style-type: none"> • Service Provider is a registered pre-school setting under active DCYA contract to deliver the ECCE programme • Child qualifies for the 2016 ECCE programme or will qualify for the programme from the planned date of enrolment for which completed minor alterations are needed (born between 1st January 2012 and the 31st March 2014). • Child must be in the ECCE room availing of ECCE programme • Have Informed Consent of Parent/Guardian/Carer • Confirmation that they have read the Privacy Statement and Application Guidelines • Proposed minor alterations and equipment fall within the list of AIM eligible building works and equipment maintained by Pobal. • Service provider has confirmed that minor alterations works remain compliant with the Child Care ACT 1991 (Early Years Services) Regulations 2016 where applicable • Architect/Engineer’s professional report confirms alterations compliant with Part M where applicable • Min. of one professional report from ‘designated’ professional who is registered or accredited by the relevant professional body as outlined in the application guidelines. • That reports supporting the application relates directly to the child named in the application and to the relevant pre-school setting. • Adherence with Public Procurement as per the application guidelines.

	<ul style="list-style-type: none"> Be tax compliant with an up to date Tax Clearance Certificate or Tax Clearance Access Number (TCAN) and Tax Registration Number (TRN) 	
Application Types	Minor Alterations	Equipment
What is Eligible?	<ul style="list-style-type: none"> Access In/Out of the pre-school setting Access to/from play areas Reconfiguration of toilet/changing areas Reconfiguration within the ECCE room to facilitate ease of access & quiet space Other (critical alterations that fall outside the above alteration types) <p>Alterations may include fixtures, fittings, and partitions (fixed and portable) where appropriate.</p> <p>Where alterations include an equipment element that also falls within the list of eligible equipment (see below list), then please apply for both alteration & equipment within that one application.</p>	<ul style="list-style-type: none"> Equipment for children who are blind/visually Impaired or deaf/hard of hearing; Equipment for children with all other types of disability <p><i>See Eligible Equipment List Below</i></p>
The Grant	<p>Total Maximum Grant €7,000 (inclusive of VAT)</p> <ul style="list-style-type: none"> Alteration works up to €7,000 Professional fees up to max. €300 <p>Combined alterations + professional fees the requested amount cannot exceed €7,000 (incl. VAT)</p>	<p>Not applicable, awarding of equipment will be by direct provision managed by Pobal</p>
Requested Documents	<p>Minor Alterations - Min. of one 'designated' professional report is required from:</p> <ul style="list-style-type: none"> Architect Engineer Occupational therapist working for, or on behalf of, the HSE Other health and social care professional as may be recognised by Pobal, in consultation with Department of Children & Youth Affairs and the Department of Health, for the purposes of this scheme <p><i>In all cases the Professional Report must be:</i></p> <ul style="list-style-type: none"> Specific to a named child Specific to the pre-school setting that the child is attending <p><i>(Please see AIM Capital Application Guidelines for more details)</i></p>	<p>Equipment for children who are blind/visually Impaired or deaf/hard of hearing:</p> <p>Min. of one 'designated' professional report from</p> <ul style="list-style-type: none"> DES Visiting Teacher; or Occupational therapist working for, or on behalf of, the HSE; or Speech and language therapist working for, or on behalf of, the HSE <p>Equipment for children with all other types of disability:</p> <p>Min. of one 'designated' professional report from:</p> <ul style="list-style-type: none"> Occupational therapist working for, or on behalf of, the HSE; or Physiotherapist working for, or on behalf of, the HSE; or Speech and language therapist working for, or on behalf of, the HSE; or Other health and social care professional as may be recognised by Pobal, in consultation with Department

		of Children & Youth Affairs and the Department of Health, for the purposes of this scheme <i>(Please see AIM Capital Application Guidelines for more details)</i>
Payment	90% upon signing Contract 10% upon report of expenditure	Not applicable – Pobal will procure all aids and appliances directly. Pobal will hold ownership on behalf of DCYA of all equipment (aids & appliances) procured under AIM.
Contractual Requirements	Grant Agreement	Standard Operational Agreement

Sample of Aids and Equipment Eligible for Funding

<u>Equipment Category</u>
<p><u>Changing Table or Nursing Bench</u> Examples: Wall mounted changing table Freestanding changing table – electric or hydraulic</p>
<p><u>Gait trainers, standers and standing frames</u></p>
<p><u>Hoists and Slings</u></p>
<p><u>Play & Learning Material</u> Switch adapted toys Scooter board Sound absorbing materials Visual schedules Body Sox Specialised trikes</p>
<p><u>Portable Ramps</u></p>
<p><u>Positioning Supports</u> Height adjustable tables or desks Sloped writing board or Tilt Desk Handrails Corner Seats</p>
<p><u>Specialised Chairs</u></p>

Therapy Related Items

Big Mack step by step communicator
Peanut or physio roll (various sizes)
Mats (therapy, tumble – various sizes)

Toileting Supports

Toilet Handles or Frames or Seats or Splash Guards

Assistive Technology

Please note items less than €50 under all categories are not eligible under AIM Level 5

Level 5 Capital Application Process - The Steps

Pre Application

- Go through the Checklist
- Ensure you have parental consent to submit an application
- Prepare the information and documentation to submit with the application

Online Application

- Log onto PIP (application forms will be available from the 24th June, **no closing date**)
- Complete online application form in conjunction with the parent
- Attach supporting information/reports etc

Application Appraisal

- You will receive an acknowledgement email once your application has been assigned to the Pobal AIM team
- Your application will be reviewed by Pobal, who may contact you for clarifications or further information.
- Once a decision is reached, Pobal will send you a letter of approval or notify you in the event your application has been unsuccessful.

Decision

- Pobal will contact you with a decision
- If you are not approved funding you may seek feedback or a review of the decision

Payments & Contracting

- If approved and depending on whether the grant is for minor alterations or equipment either a grant agreement or a Standard Operational Agreement will be issued to the service.
- For minor alterations – the first payment will be 90% made on receipt of a signed grant agreement with the final 10% paid on receipt of a final expenditure report showing 100% of the funding has been spent.
- For equipment grants – Pobal will process the order directly with the HSE and will advise you of when to expect receipt of the equipment.