



## Access & Inclusion Model (AIM)

### AIM Level 5 Capital Recommendation Template to be completed by NCSE Visiting Teacher

Please **complete the form in full to avoid delays** and factor in lead-time required for equipment to be sourced and delivered before pre-school commencement

**Recommendation for Assistive Technology Equipment to Support a child who is Blind/Visually Impaired or Deaf/Hard of Hearing in an Early Learning & Care Setting**

Child Details
Full Name:
Date of Birth:
Date enrolled in ELC setting:

ELC Setting Details
ELC setting Name:
ELC setting Address:
Service Reference (if known):
Owner's Name (if different from ELC setting name):

Category of Disability applicable
Deaf/Hard of Hearing
Blind/Visually Impaired

Visiting Teacher Details
Name:
Title or position:
Email address:
Contact number:

**Capital Type:** *(please tick relevant boxes below)*

A	Minor Alterations	
B	Does the person making the application have the authority or approval of the owner of the building to make the minor alterations	YES/NO
C	Equipment for a child who is blind or visually impaired or deaf or hard of hearing	

*(If A selected above, please fill in this section)*

**Minor Alterations**

State what alterations are necessary and critical to enable the child's meaningful participation in the ECCE programme in the named pre-school. Support with evidence of why these alterations are required (**Please provide evidence of specific alterations to be carried out by an engineer, architect or professional installer of specific equipment.**)

*(If Band C is selected above, please fill in this section)*

**Equipment**

- Quantity required will be considered one item, unless specified otherwise.
- A sample brand name or supplier is welcomed to assist us in the procurement process.
- If a quote is already available, please provide a copy (quotes for equivalents to named brands will be sought by procurement).
- Please specify if the equipment being recommended is to complement existing equipment.
- Equipment will be procured in line with public service procurement regulations.
- Single items less than €50 are not eligible under AIM Level 5.
- All equipment supplied remains the property of Pobal and DCEDIY and is for use in the specified ELC setting only.
- Please notify AIM/Pobal at [aimlevel5@pobal.ie](mailto:aimlevel5@pobal.ie) if a child no longer requires the equipment or is transferring to another ELC setting or primary school (contact details for relevant personnel will be required)
- Visiting Teachers will be notified by Pobal when the requested equipment and/or minor alterations have been sanctioned.

Equipment piece No. 1			
<p>Details of why the recommended Equipment is necessary and critical to enabling the participation of the child in the Early Learning &amp; Care setting, and how the equipment will be used during the day:</p>			
<p><b>Equipment Name/Type:</b>            Details of the Equipment recommended as necessary and critical to enabling the participation of the child in the ELC setting:  <i>If you are recommending a <u>particular brand of equipment</u> as the only one on the market suitable, please provide a rationale here as to why only that brand will meet the child's needs. (Note: public procurement regulations will still be adhered to)</i></p>			
<p><b>Rationale:</b>            Give a brief outline why, without such supports, the child would not be able to participate, or be meaningfully included, in the ELC setting.</p>			
<p><b>Please tick appropriate boxes below:</b></p>		<b>Yes</b>	<b>No</b>
<p>Is it clear that existing equipment is not already available in the ELC setting or capable of being transferred to and used in the ELC setting:</p>			
<p>If this piece of equipment is not in place will this prevent the child's commencement in the ELC setting.</p>			
<p>Is a demonstration from the supplier for using equipment required</p>			
<p>Do you (Visiting Teacher) need to be present for the equipment setup</p>			
<p>Will this item need to be replaced/upgraded as the child grows.</p>			
<p>Is a duplicate piece of this equipment required under the rules of the AIM Expansion Programme?</p>			
<p>Rationale for Duplicate piece of Equipment (if applicable):</p>			

**Authorisations**

<i>Please provide signature for the following statements</i>	<b>Signature</b>
I confirm that the proposed <b><u>minor alteration works</u></b> are <b><u>necessary and critical</u></b> to enable the meaningful participation of this child in the ELC setting named.	
All prescribed individualised and specialised <b><u>equipment</u></b> is <b><u>necessary and critical</u></b> to enable access and meaningful participation of this child in the ELC setting.	
To the best of my knowledge, the proposed equipment is not already available in the ELC setting or capable of being transferred from the child’s home to the ELC setting.	

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Equipment piece No. 2**

<p>Details of why the recommended Equipment is necessary and critical to enabling the participation of the child in the ELC setting, and how the equipment will be used during the day:</p>	
<p><b>Equipment Name/Type:</b>            Details of the Equipment recommended as necessary and critical to enabling the participation of the child in the ELC setting:  <i>If you are recommending a <b><u>particular brand of equipment</u></b> as the only one on the market suitable, please provide a rationale here as to why only that brand will meet the child’s needs.            (Note: public procurement regulations will still be adhered to)</i></p>	

<p><b>Rationale:</b> Outline why, without such supports, the child would not be able to participate, or be meaningfully included, in the ELC setting.</p>		
<p><i>Please tick appropriate boxes below:</i></p>	<p><b>Yes</b></p>	<p><b>No</b></p>
<p>Is it clear that existing equipment is not already available in the ELC setting or capable of being transferred to and used in the ELC setting:</p>		
<p>If this piece of equipment is not in place will this prevent the child's commencement in the ELC setting.</p>		
<p>Is a demonstration from the supplier for using equipment required</p>		
<p>Do you (Visiting Teacher) need to be present for the equipment setup</p>		
<p>Will this item need to be replaced/upgraded as the child grows.</p>		
<p>Is a duplicate piece of this equipment required under the rules of the AIM Expansion Programme?</p>		
<p>Rationale for Duplicate piece of Equipment (if applicable):</p>		

<p><b>Authorisations</b></p>	
<p><i>Please provide signature for the following statements</i></p>	<p><b>Signature</b></p>
<p>I confirm that the proposed <b><u>minor alteration works</u></b> are <b><u>necessary and are critical</u></b> to enable the meaningful participation of this child in the ELC setting named.</p>	
<p>All prescribed individualised and specialised <b><u>equipment</u></b> is <b><u>necessary and critical</u></b> to enable access and meaningful participation of this child in the ELC setting.</p>	
<p>To the best of my knowledge, the proposed equipment is not already available in the ELC setting or capable of being transferred from the child's home to the ELC setting.</p>	

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_