

## Access and Inclusion Model (AIM)

**\*Please complete all sections requested below when applying for services under AIM**

### What is AIM?

AIM is a national initiative that supports access and inclusion in Early Learning and Care (ELC) settings for children with a disability who are eligible for ECCE. AIM provides a range of targeted supports including educational advice (Level 4), collaboration with health professionals (Levels 5 and 6) and where necessary, supports for additional assistance in ELC programmes (Level 7). **AIM may, where needed to support your child, bring together relevant professionals working within Better Start Early Years Specialist Service, Health Service Executive or HSE Funded Agencies, Tusla, Pobal, Departments of Children, Disability and Equality; Education and Youth; Health, the National Council for Special Education or City and County Childcare Committees in order to access relevant information regarding your child. For further information visit [aim.gov.ie](https://aim.gov.ie).**

### Voluntary Participation

Participation in AIM is completely voluntary. When you choose to apply for services under AIM for your child it is important that you understand how and why your personal data and that of your child will be processed. Full details are provided in the Privacy Notice which can be found at <https://earlyyearshive.ncs.gov.ie/downloads/downloads-bs/>

Under data protection legislation, the Department relies on what is called **Task in the Public Interest** to gather your information and that of your child and, only when necessary to provide the services requested, to share this information with the relevant professionals named above. This may include health and other sensitive information which the Department is allowed process to provide **social care systems and services**. This processing of your child's sensitive personal data will enable the Early Years Specialist and other professionals to support your child's inclusion and to plan for their transition to primary school. The Department, and Pobal as the scheme administrator, make every effort to keep personal data safe using appropriate technical and organisational measures.

The information collected **will** include:

- Your child's personal information including PPSN, name, address, date of birth and gender
- Parent or Guardian or Carer names and contact details
- Information gathered through the Access and Inclusion Profile and/or capital application
- HSE or HSE funded healthcare professional or NCSE Visiting Teacher report for capital applications

Additional information collected **may** also include:

- Health Assessment information, Assessment of Need summary report (if any)
- Information gathered through observation of your child in the ELC setting
- Contact details of relevant health professionals involved with your child i.e. G.P. or Family Doctor, Occupational Therapist, Speech and Language Therapist, Physiotherapist, Psychologist, Paediatrician, Audiologist, other.

|                                |  |                                |  |
|--------------------------------|--|--------------------------------|--|
| *Child's Name (block capitals) |  |                                |  |
| *Service Reference No.         |  | *Service Name (block capitals) |  |

### Acknowledgment

I hereby acknowledge that, in order to receive services and supports under AIM, my personal data and that of my child will be gathered by the Early Years Specialist Service and Pobal and shared with the relevant professionals under AIM who may be involved in provision of services and equipment for my child.

This gathering of information may include an Early Years Specialist observing and noting my child's learning experiences within the ELC setting under AIM for the purpose of identifying any necessary additional supports that may be beneficial and the development of an Individual Access and Inclusion Plan for use by the ELC setting.

Additional information may also be gathered from health professionals on behalf of the HSE or HSE funded agencies as part of this process and, only when necessary, shared with relevant professionals as mentioned above to allow for the subsequent provision of services and equipment in the ELC programme for my child's access and inclusion.

I am aware I can withdraw my child from receiving AIM supports at any time but that the information collected to provide the supports received may need to be retained by the Department to meet its auditing requirements (normally 7 years) and any obligations set by the National Archives.

|   |  |              |  |
|---|--|--------------|--|
| <b>*Parent 1 or Legal Guardian or Carer Name<br/>(block capitals)</b> |  |              |  |
| <b>*Relationship to the Child (block capitals)</b>                    |  |              |  |
| <b>*Parent 1 or Legal Guardian or Carer Signature</b>                 |  | <b>*Date</b> |  |

|   |  |             |  |
|---|--|-------------|--|
| <b>**Parent 2 or Legal Guardian or Carer Name*<br/>(block capitals)</b>     |  |             |  |
| <b>**Relationship to the Child*(block capitals)</b>                         |  |             |  |
| <b>**Parent 2 or Legal Guardian or Carer Signature*</b>                     |  | <b>Date</b> |  |
| <i>**if a second parent or legal guardian or carer is available to sign</i> |  |             |  |